



INVITATION TO TENDER

TENDER NO. KWS/OT/RI/35/2010-2011: PROVISION OF INSURANCE BROKERAGE SERVICES (AVIATION POLICIES) FOR THE PERIOD 24TH FEBRUARY 2011 TO 23RD FEBRUARY 2014.

Kenya Wildlife Service invites bids from interested and eligible Brokers for provision of Insurance brokerage services for aviation insurance policies.

Interested eligible candidates may obtain further information from, and inspect the tender documents at the Procurement Office, KWS Headquarters, Lang'ata Road, Tel. No. 6000800 Fax: 6003792, during working days between 9.00 AM and 4.00PM.

A complete set of tender documents may be obtained upon payment of a non-refundable fee of Ksh 5,000.00, payable in cash or bankers cheque to the Director – Kenya Wildlife Service.

All Tenders must be accompanied by bid security of **Ksh 500,000** (Five hundred thousand shillings) from a bank in Kenya. The bid security should be issued in Kenya shillings and must remain valid for one hundred and twenty (120) days from the closing date of the tender.

There will be a **pre-bid conference** to be held at KWS VET Board Room between 10.00 A.M and 11.00 A.M on **9th December 2010**.

Complete Tender documents in plain sealed envelopes clearly marked "TENDER NO. KWS/OT/RI/35/2010-2011, TENDER FOR PROVISION OF INSURANCE BROKERAGE SERVICES (AVIATION POLICIES) " should be addressed to **The Director, Kenya Wildlife Service, P.O. Box 40241 NAIROBI** and deposited in the tender box at the entrance of **Simba Court** not later than 12.00 Noon on 5th January 2011.

Tenders will be opened immediately thereafter, in the presence of tenderers who choose to attend the tender opening meeting at KWS Board Room.

Further information is available at www.kws.go.ke.

Head of Supply Chain Management